

Medical Assistant Winter 2022

Course #	Course Name	Instructor	Author	Textbook	Price	Comments
MEDA1110	Medical Assisting I	.Spiegelhoff	. Bonewit-West	. Clinical Procedures for Medical Assistants, 10E; Saunders; ISBN: 9780323377119	\$ 122.00	. Required
			. MA Notes	. Medical Assistant's Pocket Guide, 3E; FA Davis Co; ISBN: 0803645619	\$ 28.99	. Required
			. Pepper	. The Electronic Health Record for Phys Office, 3E; Elsevier; ISBN: 9780323642651	\$ 65.95	. Required
				. Blood Pressure Kit . Wrist Watch (with second hand) . Basic Calculator		. Required . Required . Required
MEDA1220	Medical Assisting II	.Galloway		. All Required for Medical Assisting I, PLUS: .Wrist watch w/second hand		. Required .Required
				.Basic calculator . Blood Pressure Kit		.Required . Required
MEDA2280	Medical Assisting III		. Bender	. All Required for Medical Assisting I & II, PLUS: . Succeeding in the Practicum, E3; Pearson; ISBN: 013487420X	\$ 46.95	. Required Choose One
			. Halverson-Bender	Excelling in the Externship; Pearson; 0135016827	\$ 13.99	Choose One
			. Perreira	MA Review Notes Plus: Exam Certification Pocket Guide; FA Davis Co; ISBN: 9780803640344	\$ 38.95	. Required
				. Notes: Medical Assisting III . Blood Pressure Kit . Wrist Watch (with second hand) . Basic Calculator . Safety Goggles . Lab Coat		. Required . Required . Required . Required . Required . Required
MEDA1150	Pharmacology	.Spiegelhoff	. Fulcher	. Pharmacology: Principles and Applications, E3; Saunders; 1437722673	\$ 91.95	. Required
MEDA1170	Pharmacology II	.Spiegelhoff		. One drug book of your choice. Must be current or previous year, i.e, Davis' Drug Guide, E17 . Basic Calculator		. Required . Required
MEDA1155	Admin Office Procedures I	.Galloway	. Proctor	Kinn's The Administrative Medical Assistant, E14; Saunders; ISBN: 9780323613651	\$ 111.00	. Required
MEDA1160	Admin Office Procedures II	.Galloway	. Pepper	. The Electronic Health Record for Phys Office, 3E; Elsevier; ISBN: 9780323642651	\$ 65.95	. Required

Return Policy:

- . Course notes are not returnable.
- . Textbooks may be returned/exchanged during the **FIRST WEEK** of a term **WITH A RECEIPT**.
- . Last day for Winter-term returns/exchanges is: **January 14, 2022**

ALL PRICES SUBJECT TO CHANGE