



## Student Organizations – Profile Outline

Please provide the following information on a separate sheet of paper. **\*\*MUST BE TYPED\*\***

### **A. Identification**

1. Name of Organization
2. Name of Advisor
3. Name(s) and phone number(s) of student leader(s)
4. Month and year organization began

### **B. Purpose/Objectives**

1. Statement of purpose (this will be used to describe your organization to incoming students – please limit to 2-3 sentences).
2. Objectives
3. Bylaws (if applicable)

### **C. Structure**

1. Elections
  - a. Frequency
  - b. Procedure
  - c. Roles of elected officers
2. Plan for meetings
  - a. Frequency
  - b. Activities
3. Speakers
  - a. How often will your organizations bring in speakers?
  - b. Will they be paid for their services?
  - c. Will the presentations be open to all students, or only members of your organization?
4. Other Activities (such as... travel, conferences, community service)
5. Number of potential members